



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

March 31, 2025

**DIVISIONAL MEMORANDUM**

No. 132, s. 2025

**PAYMENT GUIDELINES FOR SEAMEO INNOTECH COURSES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD and CID)  
Public Elementary/Secondary School Heads/Department Heads  
This Division

1. In reference to Regional Memorandum No. 197, s. 2025, titled **Payment Guidelines for SEAMEO INNOTECH Courses**, this Office informs concerned enrollees on the following:

a. Course fee payments should be deposited to BDO bank with the following details:

Account Name: SEAMEO INNOTECH  
Account Number: 407-00150-720  
Payor's Name: Last Name, First Name  
Reference Code: Course Code

b. The course fees and corresponding codes are as follows:

Course	Fee	Reference Code
STI	PhP 10,000.00	9904 STI B1
SEA-TCF	PhP 7,500.00	9902 SEA-TCF B1
EARLY LIT	PhP 7,500.00	9903 ELI B1

2. To be officially enrolled, enrollees must submit a picture or scanned copy of their payment slip to [apple@seameo-innotech.org](mailto:apple@seameo-innotech.org) and [rvalmojuela@seameo-innotech.org](mailto:rvalmojuela@seameo-innotech.org). Official receipts will be issued within 3-4 weeks after the payment slip has been received.

3. This Office directs the immediate dissemination of this Memorandum.



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: ozamiz.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

---

**NIMFA R. LAGO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

Pp: **DIONESIO L. LIWAGON, JR., CESE**  
Assistant Schools Division Superintendent

Encl.: None

Reference: As Stated

To be indicated in the Perpetual Index  
under the following subjects:

**SCHOLARSHIPS**

**SCHOOL HEADS**

**SEAMEO INNOTECH**

**TEACHERS**

JAG/DM Payment Guidelines for SEAMEO INNOTECH Courses  
\_\_\_\_\_ March 31, 2025



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: ozamiz.city@deped.gov.ph

