



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

April 15, 2025

**DIVISIONAL MEMORANDUM**

No. 142, s. 2025

**WORK FROM HOME ARRANGEMENT IN THE MORNING  
OF APRIL 16, 2025**

TO : OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Elementary and Secondary School Heads  
Division Personnel  
This Division

1. This Office hereby disseminates the Memorandum Circular No. 81 issued from the Office of the President allowing the work from home arrangement in all government offices on April 16, 2025 from 8:00 o'clock in the morning to 12:00 in the afternoon.
2. Immediate heads are directed to ensure implementation of the work from home arrangements and to gather the accomplishment report to be attached to their DTR/CSC Form 48.
3. Please click this link for the online attendance on work from home  
<http://58.69.118.16:88/timezone/>
4. Immediate dissemination and strict compliance of this Memorandum is desired.

**NIMFA R. LAGO, PhD., CESO VI**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

ATCH: Memorandum Circular No.81 (Office of the President)  
To be indicated in the Perpetual Index  
under the following subjects:

WORK FROM HOME  
OSDS/djb



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: ozamiz.city@deped.gov.ph





**Office of the President**  
**Malacañang**

**MEMORANDUM CIRCULAR NO. 81**

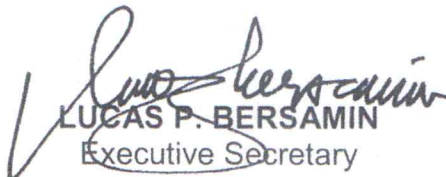
To provide government employees full opportunity to properly observe Maundy Thursday and Good Friday on 17-18 April 2025, and to allow them to travel to and from the different regions in the country, the following arrangements are hereby adopted in government offices on 16 April 2025: (a) work from home from 8:00 in the morning to 12:00 in the afternoon, subject to existing laws, rules and regulations; and (b) suspension of work in government offices, from 12:00 in the afternoon onwards.

However, agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations under usual working arrangements and render the necessary services.

The adoption of work from home and suspension of work for private companies and offices is left to the discretion of their respective employers.

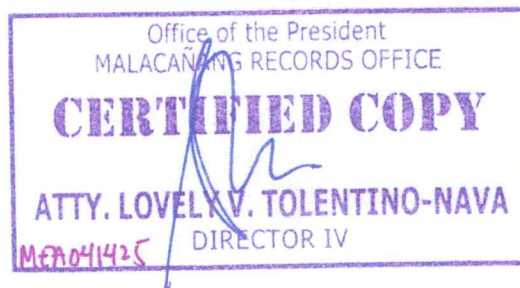
This Circular shall take effect immediately.

By authority of the President:

  
**LUCAS P. BERSAMIN**  
Executive Secretary



Manila, 14 April 2025



BAGONG PILIPINAS