



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF OZAMIZ CITY**  
City of Ozamiz



IBJT Compound, Carangan, Ozamiz City  
Telephone (088) 545-0988 Fax No. (088) 545-0990  
Website: www.ozamiz.deped.gov.ph/ Email: ozamiz.city@deped.gov.ph

**REQUEST FOR QUOTATION**

<b>Procuring</b>	DepEd, Division of Ozamiz City	<b>RFQ No.:</b>	2025-05-001
<b>Office/End-User:</b>	Malaubang Integrated School-MOOE ES	<b>PR No.</b>	2025-05-001
<b>Purpose:</b>	Purchase of Materials for Repair	<b>Date:</b>	04/14/2025

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written. Any overwriting, erasures must be initialed by the Bidder.
- Delivery period within 3 days from the receipt of Purchase Order and delivered goods/services must be in accordance to accepted offer of the bidder.**
- Avoid quoting if stocks are not available within the period stipulated.
- Price Quotation/s shall be inclusive of all taxes, charges or fees.
- Warranty security shall be for a minimum of **three (3) months for expendable supplies and 1 year for non-expendable supplies** from date of acceptance by the end-user.
- Price validity shall be for a period of Forty Five (45) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Delivered goods shall be inspected upon the date/period stipulated and shall be acknowledged to conform the compliance with the technical specifications.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.
- Quotations submitted must be **sealed**.
- Payment shall be made after the delivery/activity and upon the submission of the required document/s such as: Order slip/Billing Statement by the supplier. Our servicing bank: Development Bank of the Philippines shall credit the amount due to the bank account of the supplier/contractor. **Please take note that corresponding bank transfer fees, if any, shall be chargeable to the account of the supplier/contractor.**
- Procuring Entity may terminate and contract anytime in accordance with the grounds provided under R.A 9184 and its 2016 revised IRR.
- The RFQ, Purchase Order and other related documents for the above-stated projects shall be deemed to form part of the contract.

**Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit/email your quotation duly signed by your representative not later than \_\_\_\_\_.**

Very truly yours,

  
**DAISY A. CAMBERIHAN**  
BAC Chairman

<b>Company Name:</b>							
<b>Address:</b>							
<b>PhilGEPS Reg. Number</b>							
Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand/Model and Specifications	Unit Price	Total Price
<b>Manner/Mode of Awarding:</b>							
1	200	PIECE	HALLOW BLOCK	22.00			
2	12	BAGS	CEMENT	235.00			
3	1	KG	TIRE WIRE	110.00			
4	5	PIECE	G. I. SHEET 8FT	295.00			
5	4	PIECE	STEEL MATTING 4X8 FT	415.00			
6	3	PIECE	3 GANG OUTLET	170.00			
7	1	PIECE	SWITCH	50.00			
8	1	PIECE	RECEPTACLE	48.00			
9	1	PIECE	BULB (15 W)	190.00			
10	2	BOX	WIRE THHN #12	5,095.00			
11	4	PIECE	ELECTRICAL TAPE	50.00			
12	2	PIECE	DOOR KNOB	300.00			
13	2	PIECE	hinges # 3	160.00			
14	2	PIECE	Barrel Bolt	60.00			
15	2	CUBIC	SAND	1,400.00			
16	1	CUBIC	CRASHED STONE 3/4	2,150.00			
17	1	KG	UMBRELLA NAIL #2	130.00			
18	4	PIECE	TUBULAR 1X2"	580.00			

19	20	PIECE	CORROGATED BAR 10mm	190.00			
20	2	PPIECE	6 INCHES PAINT ROLLER	100.00			
21	1	TIN	PAINT (WHITE) SEMI GLOSS	3,950.00			
22	4	PIECE	RAW SHIENNA	98.00			
23	13	PIECE	PLY WOOD 1/4	434.00			
24	8	BUNDLE	LUMBER 2X2X8 (5 PCS PER BUNDLE)	780.00			
25	20	PIECE	LUMBER 2X2X10	425.00			
26	3	SACKS	SKIM COAT	450.00			
27	1	TIN	WHITE PAINT FLAT LATEX	3,200.00			
28	2	LITER	QUICK DRY ENAMEL (LIGHT GREEN)	240.00			
			***Nothing Follows***				
<b>TOTAL</b>				<b>63,847.00</b>			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

**Note:**

**DOCUMENTARY REQUIREMENTS:**

- \* MAYOR'S BUSINESS PERMIT (photocopy only)
- \* Certificate of Registration (BIR 2303) (Photocopy only)
- \* DTI/SEC Certificate/(photocopy only)
- \* Omnibus Sworn Statement (photocopy only) - **Above 50,000.00 and SVP as Alternate Mode of Procurement only**
- \* **500,000.00 and SVP as Alternate Mode of Procurement only**

\_\_\_\_\_  
Signature Over Printed Name / Date

\_\_\_\_\_  
Contract Number/Email Address