



Republic of the Philippines  
Department of Education  
Region 10 – Northern Mindanao  
**DIVISION OF OZAMIZ CITY**



IBJT Compound, Carangan, Ozamiz City  
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**BIDS AND AWARDS COMMITTEE (BAC)**

**NOTICE TO PROCEED**

March 17, 2025

**RODRIGO V. ORTIZ, JR.**

Proprietor

3R's Builders & Resources

Libertad Bajo, Sinacaban, Mis. Occ.

Sir:

This refers to the contract awarded to your company for the procurement of **Assembly of Office File Shelves in Record's Office and Installation of 2-Way Glass Door in CID, SGOD, SDS and Record's Offices for the improvement of Office Furniture and Fixtures** in the amount of **One Hundred Forty Three Thousand Four Hundred Eighty Eight Pesos and 01/100 only (Php 143,488.01)**, inclusive of taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest. Thank you.

Very truly yours,

  
**NIMFA R. LAGO, PHD, CESO VI**

Assistant Schools Division Superintendent

OIC, Office of the Schools Division Superintendent

Head of the Procuring Entity 

Conforme:

Name and Signature : RODRIGO V. ORTIZ, JR.

Date : MAR 17 2025