

PURCHASE ORDER
DEPED, DIVISION OF OZAMIZ CITY

Supplier : KEEDEE OFFICE SUPPLIES TRADING		P.O. No. : 2025-03-027	
Address : OZAMIZ CITY		Date : 21-Mar-2025	
TIN : 306-794-052-00001		Mode of Procurement : Shopping	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : MISAMIS ANNEX INTEGRATED SCHOOL		Delivery Term: Within 5 days from receipt of PO	
Date of Delivery : March 25, 2025		Payment Term: check upon delivery/pick up	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Printer 3-in-1 L3240	7	9,200.00	64,400.00
		Nothing Follows			
Total Amount:					64,400.00

Total Amount in Words: **TEN THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

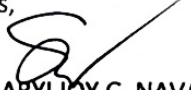

DEBBIE E. OLMIGUEZ

 Signature over Printed Name of Supplier

11-25-25

 Date

Very truly yours,


ATTY. CHARYLJOY C. NAVAREZ

 Signature over Printed Name of Authorized Official

SECONDARY SCHOOL PRINCIPAL I

 Designation

Fund Cluster : MOOE - JHS		ORS/BURS No. : _____	
Funds Available : _____		Date of the ORS/BURS: _____	
_____		Amount : _____	