



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

May 2, 2025

DIVISIONAL MEMORANDUM

No. 153, s. 2025

**ASSIGNMENT OF OFFICER OF THE DAY IN THE DIVISION OFFICE
FROM MAY 2 TO JUNE 30, 2025**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Division Personnel
This Division

1. This is to announce the schedule of the Officer of the Day assigned in the Public Assistance and Complaints Desk in the Division Office from May 2 to June 30, 2025.
2. The Officer of the Day shall assist the transacting public on their complaints regarding service/s availed.
3. Immediate dissemination of this Memorandum is desired.

for: 

NIMFA R. LAGO, PhD., CESO VI

Assistant Schools Division Superintendent

OIC – Office of the Schools Division Superintendent



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

SCHEDULE OF OFFICER OF THE DAY FROM MAY 2 TO JUNE 30, 2025

02-May-25	Friday	GEE B. SONOGAN	8:00-11:00	11:00-12:00	12:00-5:00	JANE HEART ABA	11:00-12:00
05-May-25	Monday	JANE HEART ABA	8:00-11:00	11:00-12:00	12:00-5:00	RALPH BERNARD S. BALANDRA	11:00-12:00
06-May-25	Tuesday	RALPH BERNARD S. BALANDRA	8:00-11:00	11:00-12:00	12:00-5:00	DAISY S. MAMAWAWE	11:00-12:00
07-May-25	Wednesday	DAISY S. MAMAWAWE	8:00-11:00	11:00-12:00	12:00-5:00	JOHN REY B. SISO	11:00-12:00
08-May-25	Thursday	JOHN REY B. SISO	8:00-11:00	11:00-12:00	12:00-5:00	JULIE G. PRACILISO	11:00-12:00
09-May-25	Friday	JULIE G. PRACILISO	8:00-11:00	11:00-12:00	12:00-5:00	MAITA SHANE P. DECIPULO	11:00-12:00
12-May-25	Monday	MAITA SHANE P. DECIPULO	8:00-11:00	11:00-12:00	12:00-5:00	ANNA PEARL B. BARBADILLO	11:00-12:00
13-May-25	Tuesday	ANNA PEARL B. BARBADILLO	8:00-11:00	11:00-12:00	12:00-5:00	LOUIE J. MORENO	11:00-12:00
14-May-25	Wednesday	LOUIE J. MORENO	8:00-11:00	11:00-12:00	12:00-5:00	KRISTINE P. PELAEZ	11:00-12:00
15-May-25	Thursday	KRISTINE P. PELAEZ	8:00-11:00	11:00-12:00	12:00-5:00	GEE B. SONOGAN	11:00-12:00
16-May-25	Friday	GEE B. SONOGAN	8:00-11:00	11:00-12:00	12:00-5:00	JANE HEART ABA	11:00-12:00
19-May-25	Monday	JANE HEART ABA	8:00-11:00	11:00-12:00	12:00-5:00	RALPH BERNARD S. BALANDRA	11:00-12:00
20-May-25	Tuesday	RALPH BERNARD S. BALANDRA	8:00-11:00	11:00-12:00	12:00-5:00	DAISY S. MAMAWAWE	11:00-12:00
21-May-25	Wednesday	DAISY S. MAMAWAWE	8:00-11:00	11:00-12:00	12:00-5:00	JOHN REY B. SISO	11:00-12:00
22-May-25	Thursday	JOHN REY B. SISO	8:00-11:00	11:00-12:00	12:00-5:00	JULIE G. PRACILISO	11:00-12:00
23-May-25	Friday	JULIE G. PRACILISO	8:00-11:00	11:00-12:00	12:00-5:00	MAITA SHANE P. DECIPULO	11:00-12:00
26-May-25	Monday	MAITA SHANE P. DECIPULO	8:00-11:00	11:00-12:00	12:00-5:00	ANNA PEARL B. BARBADILLO	11:00-12:00
27-May-25	Tuesday	ANNA PEARL B. BARBADILLO	8:00-11:00	11:00-12:00	12:00-5:00	LOUIE J. MORENO	11:00-12:00
28-May-25	Wednesday	LOUIE J. MORENO	8:00-11:00	11:00-12:00	12:00-5:00	KRISTINE P. PELAEZ	11:00-12:00
29-May-25	Thursday	KRISTINE P. PELAEZ	8:00-11:00	11:00-12:00	12:00-5:00	GEE B. SONOGAN	11:00-12:00
30-May-25	Friday	GEE B. SONOGAN	8:00-11:00	11:00-12:00	12:00-5:00	JANE HEART ABA	11:00-12:00
02-Jun-25	Monday	JANE HEART ABA	8:00-11:00	11:00-12:00	12:00-5:00	RALPH BERNARD S. BALANDRA	11:00-12:00
03-Jun-25	Tuesday	RALPH BERNARD S. BALANDRA	8:00-11:00	11:00-12:00	12:00-5:00	DAISY S. MAMAWAWE	11:00-12:00
04-Jun-25	Wednesday	DAISY S. MAMAWAWE	8:00-11:00	11:00-12:00	12:00-5:00	JOHN REY B. SISO	11:00-12:00



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SCHOOLS DIVISION OF OZAMIZ CITY

05-Jun-25	Thursday	JOHN REY B. SISO	8:00-11:00	11:00-12:00	12:00-5:00	JULIE G. PRACILISO	11:00-12:00
06-Jun-25	Friday	JULIE G. PRACILISO	8:00-11:00	11:00-12:00	12:00-5:00	MAITA SHANE P. DECIPULO	11:00-12:00
09-Jun-25	Monday	MAITA SHANE P. DECIPULO	8:00-11:00	11:00-12:00	12:00-5:00	ANNA PEARL B. BARBADILLO	11:00-12:00
10-Jun-25	Tuesday	ANNA PEARL B. BARBADILLO	8:00-11:00	11:00-12:00	12:00-5:00	LOUIE J. MORENO	11:00-12:00
11-Jun-25	Wednesday	LOUIE J. MORENO	8:00-11:00	11:00-12:00	12:00-5:00	KRISTINE P. PELAEZ	11:00-12:00
12-Jun-25	Thursday	KRISTINE P. PELAEZ	8:00-11:00	11:00-12:00	12:00-5:00	GEE B. SONOGAN	11:00-12:00
13-Jun-25	Friday	GEE B. SONOGAN	8:00-11:00	11:00-12:00	12:00-5:00	JANE HEART ABA	11:00-12:00
16-Jun-25	Monday	JANE HEART ABA	8:00-11:00	11:00-12:00	12:00-5:00	RALPH BERNARD S. BALANDRA	11:00-12:00
17-Jun-25	Tuesday	RALPH BERNARD S. BALANDRA	8:00-11:00	11:00-12:00	12:00-5:00	DAISY S. MAMAWAWE	11:00-12:00
18-Jun-25	Wednesday	DAISY S. MAMAWAWE	8:00-11:00	11:00-12:00	12:00-5:00	JOHN REY B. SISO	11:00-12:00
19-Jun-25	Thursday	JOHN REY B. SISO	8:00-11:00	11:00-12:00	12:00-5:00	JULIE G. PRACILISO	11:00-12:00
20-Jun-25	Friday	JULIE G. PRACILISO	8:00-11:00	11:00-12:00	12:00-5:00	MAITA SHANE P. DECIPULO	11:00-12:00
23-Jun-25	Monday	MAITA SHANE P. DECIPULO	8:00-11:00	11:00-12:00	12:00-5:00	ANNA PEARL B. BARBADILLO	11:00-12:00
24-Jun-25	Tuesday	ANNA PEARL B. BARBADILLO	8:00-11:00	11:00-12:00	12:00-5:00	LOUIE J. MORENO	11:00-12:00
25-Jun-25	Wednesday	LOUIE J. MORENO	8:00-11:00	11:00-12:00	12:00-5:00	KRISTINE P. PELAEZ	11:00-12:00
26-Jun-25	Thursday	KRISTINE P. PELAEZ	8:00-11:00	11:00-12:00	12:00-5:00	GEE B. SONOGAN	11:00-12:00
27-Jun-25	Friday	GEE B. SONOGAN	8:00-11:00	11:00-12:00	12:00-5:00	JANE HEART ABA	11:00-12:00
30-Jun-25	Monday	JANE HEART ABA	8:00-11:00	11:00-12:00	12:00-5:00	RALPH BERNARD S. BALANDRA	11:00-12:00



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