



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

June 27, 2025

DIVISIONAL MEMORANDUM

No. 213, s. 2025

12th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary and Secondary School Heads/Department Heads
Concerned Personnel
This Division

1. To review implementation progress, address key issues, and ensure that division initiatives align with DepEd's strategic priorities, this Office shall conduct the 12th Division Management Committee (ManCom) Meeting at Bethany Gardens Hotel and Restaurant in Bitoon, Bangkal, Ozamiz City, on July 1, 2025, with District 2 serving as host district.
2. The participants to this meeting are all the members of the Management Committee (ManCom) Family, namely: Schools Division Superintendent, Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Dentist II, Engineer III, Planning Officer III, Senior Education Program Specialists, Education Program Specialists, Project Development Officers, Librarian II, Accountant III, Administrative Officer V (Admin. Services and Budget), Administrative Officer IV (Cash, Records, Personnel and Supply), Information Technology Officer, Elementary and Secondary School Heads, Assistant Principal and Department Heads.
3. Wearing red or any similar shade is encouraged among all participants during the scheduled activity.
4. Expenses relative to the conduct of the activity shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
5. Previously approved Vacation Leave of Absence of target participants is deemed recalled due to the above-mentioned activity.



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
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6. Enclosed are the indicative program of activities and list of participants for guidance and reference.
7. All participants concerned to this meeting shall adhere to this Office's Implementation of Equal Opportunity Policy (EOP) that is regardless of age, gender, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, among others.
8. This Office directs the immediate dissemination of this Memorandum.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: As Stated
To be indicated in the Perpetual Index
under the following subjects:

MANAGEMENT

COMMITTEE

MEETING

JAG/DM 12th Division Management Committee (MANCOM) Conference
___/June 27, 2025



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Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

**12th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING
FOR CALENDAR YEAR 2025**

Bethany Gardens Hotel and Restaurant
Bitoon, Bangkal, Ozamiz City

July 01, 2025
8:00 a.m. -5:00 p.m.

Indicative Program of Activities

Time	Activity	In-charge
8:00– 8:30 a.m. (30 minutes)	PRELIMINARIES	Federico B. Araniego, Jr. <i>EPS-English</i> Program Host
8:30 – 9:30 a.m. (60 minutes)	Opening Program <ul style="list-style-type: none">PrayerNational AnthemRoll Call/Acknowledgement of ParticipantsDeclaration of QuorumCall to OrderReading and Approval of the Previous Minutes (11th Division Management Committee (MANCOM) Conference for the CY 2025)Acceptance of the minutes of previous meeting as read for discussion	AVP c/o Regie A. Catedral <i>ITO-I</i> Dorothy Joy B. Yting <i>Administrative Officer V- Admin. Services</i> Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</i> Anthony P. Marollano <i>SGOD Secretariat</i> Nimfa R. Lago, PhD, CESO VI <i>ASDS, OIC-SDS</i>



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	<ul style="list-style-type: none"> • Business Arising from the Previous Minutes of the Meeting • Approval of the minutes of the previous meeting • Presentation of the Agenda for the 12th Division Management Committee (MANCOM) Conference for the CY 2025 • Approval of the Agenda for the 12th Division Management Committee (MANCOM) Conference for the CY 2025 • MANCOM Meeting Proper 	<p>Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent</i> <i>OIC-SDS</i></p>
<p>9:30 – 10:00 p.m. <i>(30 minutes)</i></p>	<p>Fund Utilization Updates</p>	<p>Maricel D. Avila, CPA <i>Accountant III</i> Ivy J. Cabual <i>Administrative Officer V,</i> <i>Budget</i></p>
<p>10:00 – 10:30 a.m. <i>(30 minutes)</i></p>	<p>Legal Matters</p>	<p>Atty. Charyljoy B. Navarez <i>Legal Officer Designate</i></p>
<p>10:30 – 11:00 a.m. <i>(30 minutes)</i></p>	<p>Administrative Matters</p>	<p>Dorothy Joy B. Yting <i>Administrative Officer V,</i> <i>Admin. Services</i></p> <p>Adda Liza J. Saquin <i>Administrative Officer IV,</i> <i>Personnel</i></p>
<p>11:00 -12:00 noon (60 minutes)</p>	<p>Curriculum Implementation Division (CID)</p>	<p>Anacleta A. Gacasan <i>Chief ES, CID</i></p>



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12:00 -1:00 pm	LUNCH BREAK	
1:00 – 1:45 p.m. (60 minutes)	School Governance and Operations Division (SGOD)	Johnnel A. Guangco <i>OIC, Chief ES, SGOD</i>
1:45 – 2:45 p.m. (60 minutes)	Asst. Schools Division Superintendent's Time	Dionesio L. Liwagon, Jr., CESE <i>Assistant Schools Division Superintendent</i>
2:45– 3:45 p.m. (60 minutes)	Schools Division Superintendent's Time	Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</i>
3:45 p.m. – 5:00 p.m. (60 minutes)	OPEN FORUM WRAP-UP TRIBUTE CLOSING PRAYER PILIPINAS KONG MAHAL Program Master: Federico B. Araniego, Jr. EPS- I (English)	



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DEPARTMENT OF EDUCATION
Region X, Northern Mindanao
Division of Ozamiz City

List of Participants

Title of Activity:		12th Division Management Committee (ManCom) Meeting		
Venue:		Bethany Gardens Hotel and Restaurant, Bitoon, Bangkal, Ozamiz City		
Date:		July 1, 2025 (8:00 a.m.-5:00 p.m.)		
No.	Name	Sex	Position	Division / Station
A. OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT				
1	NIMFA R. LAGO, PhD	F	Schools Division Superintendent	OSDS, Division of Ozamiz City
2	DIONESIO L. LIWAGON, JR. , CESE	M	Assistant Schools Division Superintendent	OSDS, Division of Ozamiz City
3	MARICEL D. AVILA	F	Accountant III	OSDS, Division of Ozamiz City
4	IVY J. CABUAL	F	Administrative Officer V - Budget	OSDS, Division of Ozamiz City
5	DOROTHY JOY B. YTING	F	Administrative Officer V - Admin. Services	OSDS, Division of Ozamiz City
6	REGIE R. CATEDRAL	M	Information Technology Officer I	OSDS, Division of Ozamiz City
7	ARLENE L. TIROL	F	Administrative Officer IV - Cash	OSDS, Division of Ozamiz City
8	ADDA LIZA . SAQUIN	F	Administrative Officer IV - Personnel	OSDS, Division of Ozamiz City
9	VICTORIO C. MARIGOMEN, JR.	M	Administrative Officer IV - Supply	OSDS, Division of Ozamiz City
10	APRIL JOY G. BOLANIO	F	Administrative Officer IV - Records	OSDS, Division of Ozamiz City
11	IVY C. BENDIOLA	F	Administrative Assistant III	OSDS, Division of Ozamiz City
12	JEFFERSON Y. BOLOS	M	Job Order (Support Staff)	OSDS, Division of Ozamiz City
13	ALJUN T. OCHAGABIA	M	Job Order (Support Staff)	OSDS, Division of Ozamiz City
B. SCHOOL GOVERNANCE AND OPERATIONS DIVISION				
14	JOHNNEL A. GUANGCO	M	Education Program Supervisor	SGOD, Division of Ozamiz City
15	DR. KHARY T. ASPACIO	F	Medical Officer III	SGOD, Division of Ozamiz City
16	ERIC PAUL M. CATULONG	M	Engineer III	SGOD, Division of Ozamiz City
17	ORVIN JOEL T. GAYOSO	M	Technical Assistant III	SGOD, Division of Ozamiz City
18	ELL JUNE S. ABUCAY, CESE	M	Planning Officer III	SGOD, Division of Ozamiz City
19	ANTHONY P. MAROLLANO	M	Senior Education Program Specialist - SMME	SGOD, Division of Ozamiz City
20	ARLENE C. VIA	F	Senior Education Program Specialist - SM&N	SGOD, Division of Ozamiz City
21	MARY JOY G. DOROMAL	F	Senior Education Program Specialist - HRD	SGOD, Division of Ozamiz City
22	ROSALYN M. LATO	F	Senior Education Program Specialist - P&R	SGOD, Division of Ozamiz City
23	ERNESTO C. ANTEOLA, JR.	M	Dentist II	SGOD, Division of Ozamiz City
24	CESAR A. BAGALOYOS	M	Dentist II	SGOD, Division of Ozamiz City
25	JEANELEI L. CAROLINO	F	Education Program Specialist II - HRD	SGOD, Division of Ozamiz City
26	SAMIE B. ASO	M	Education Program Specialist II - SMME	SGOD, Division of Ozamiz City
27	RHONA M. AGUSTIN	F	Project Development Officer II - DRRM	SGOD, Division of Ozamiz City
28	SHENEFE P. LOMOCTOS	F	Project Development Officer I - YFD	SGOD, Division of Ozamiz City
C. CURRICULUM IMPLEMENTATION DIVISION				
29	ANACLETA A GACASAN	F	Chief Education Supervisor, CID	CID, Division of Ozamiz City
30	ANELYN G. ENGRACIA	F	Public Schools District Supervisor - District 1	CID, Division of Ozamiz City

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C. CURRICULUM IMPLEMENTATION DIVISION

31	JASMINE I. GAOGAO	F	Public Schools District Supervisor - District 2	CID, Division of Ozamiz City
			Public Schools District Supervisor - District 3	
32	MILAGROS Z. MENDOZA	F	Public Schools District Supervisor - District 4	CID, Division of Ozamiz City
33	MENERVA D. BAROLA	F	Public Schools District Supervisor - District 5	CID, Division of Ozamiz City
34	IAN FRANCIS E. VELOSO	M	Public Schools District Supervisor - District 6	CID, Division of Ozamiz City
35	GIEZEL C. GONGB	F	Public Schools District Supervisor - District 7	CID, Division of Ozamiz City
36	SELINA O. MACAS	F	Public Schools District Supervisor - District 8	CID, Division of Ozamiz City
37	LORENA P. RIVERA	F	Public Schools District Supervisor - District 9	CID, Division of Ozamiz City
38	FERNANDO D. SUMONDONG, CESE	M	Public Schools District Supervisor - District 10	CID, Division of Ozamiz City
39	ROSE MARY R. ABAPO	F	Education Program Supervisor	CID, Division of Ozamiz City
40	FEDERICO B. ARANIEGO, JR.	M	Education Program Supervisor	CID, Division of Ozamiz City
41	JED MAE F. CORONEL	F	Education Program Supervisor	CID, Division of Ozamiz City
42	MAY P. EDULLANTES	F	Education Program Supervisor	CID, Division of Ozamiz City
43	ANGELITA M. MARIBOJOC	F	Education Program Supervisor	CID, Division of Ozamiz City
44	IMELDA D. PONGASE	F	Education Program Supervisor	CID, Division of Ozamiz City
45	EULALIO S. RUPINTA	M	Education Program Supervisor	CID, Division of Ozamiz City
46	LUISANDER C. LUY	M	Education Program Supervisor	CID, Division of Ozamiz City
47	ROWELL C. VILLARUBIA	M	Education Program Supervisor	CID, Division of Ozamiz City
48	MARY JANE L. LOMOCOSO	F	Education Program Specialist II	CID, Division of Ozamiz City
49	ROSELYN A. FACIOL	F	Education Program Specialist II	CID, Division of Ozamiz City
50	MARY ANN GRACE J. MANILI	F	Librarian II	CID, Division of Ozamiz City
51	DESI G. ANINAO	M	Project Development Officer II	CID, Division of Ozamiz City
52	GLADYS L. BAYBADO	F	Administrative Aide VI (Support Staff)	CID, Division of Ozamiz City

D. SCHOOL HEADS**DISTRICT 1**

53	CLARINDA FE L. SIMBLANTE	F	Principal II	Andrea D. Costonera Elementary School
54	MELANIE G. LAGUS	F	Principal II	Felipe Carreon Central School
55	JOVY O. BONITA	F	Principal II	Sancho V. Capa Integrated School
56	LILIBETH Y. ABAMONGA	F	Principal II	Ozamiz City National High School

DISTRICT 2

57	EUGENIO C. BUCOG	M	Principal II	Ozamiz City Central School
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DISTRICT 3

58	CATHERINE C. ORACION	F	Principal I	Baybay Central School
59	JUVES C. COLARTE	F	Principal I	Catadman Elementary School
60	CHERYL V. DUMA-OG	F	Principal I	Sta. Cruz Elementary School
61	ATTY. CHARYLJOY C. NAVAREZ	M	Principal I	Misamis Annex Integrated School

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D. SCHOOL HEADS**DISTRICT 4**

62	EFREN A. OLIVEROS	M	Principal I	Bacolod Elementary School
63	JUSTINA S. BAUL	F	Principal I	Doña Consuelo Elementary School
64	JUJIE A. BUENBRAZO	M	Principal I	Gango Elementary School
65	MARJORIE A. SAGARIO	F	Principal III	Maningcol Central School
66	RAMIL G. CABURAL	M	Principal II	San Antonio Elementary School
67	JULITA H. BITAY	F	Head Teacher V	Ozamiz City School of Arts and Trades
68	JOHNALINE D. PINES	F	Head Teacher I	San Antonio National High School

DISTRICT 5

69	PRIMENCITA G. BAGUIO	F	Principal I	Embargo Elementary School
70	LLOYD RALPH R. CESNORIO	M	Head Teacher I	Gotocan Elementary School
71	MARITES B. BARRIENTOS	F	Principal II	Labo Central School
72	EMELITO C. VIERNES	M	Head Teacher III	Mintalar Elementary School
73	MIRALUNA M. GAABUCAYAN	F	Principal I	Domingo A. Barloa Integrated School
74	JANE A. CREDO	F	Head Teacher III	Sangay Integrated School
75	EDILBERTO B. PONGASE, JR.	M	Principal II	Labo National High School

DISTRICT 6

76				Antero D. Hinagdanan Elementary School
77	ADONIS D. GARNADA	M	Head Teacher III	Dalapang Elementary School
78	ANGEL GRACE E. BANDIALA	F	Principal I	Hilarion J. Ramiro, Jr. Elementary School
79	MARIE CLAIRE B. FUENTES	F	Principal I	Maximino S. Laurete, Sr. Central School
80	LADY SHAMMAH E. BELLO	F	Head Teacher III	Roman E. Mabanag, Sr. Elementary School
81	LYDIA G. SALVADOR	F	Principal I	Faustino C. Decena Integrated School
82	JEAN B. ALINDO	F	Principal I	Jose Lim Ho National High School

DISTRICT 7

83	MARY JANE A. PONDAR	F	Principal I	Antero U. Roa Central School
84	LEO C. ACEBEDO	M	Head Teacher III	Capucan C Elementary School
85	JUPEY Q. RUPINTA	M	Head Teacher III	Pershing Tan Queto Sr. Elementary School
86	MARLON A. GORDOVE	M	Principal I	Tipan Elementary School
87	POLEY M. TAYONG	M	Head Teacher I	Capucan Integrated School
88	GEM P. ACAPULCO	M	Head Teacher II	Guingona Integrated School
89	ALIE A. BONGCAWIL	F	Assistant School Principal II	Montol National High School

DISTRICT 8

90	MELCHIE A. PADERANGA	F	Head Teacher II	Gala Elementary School
91	GENALINE A. LOPEZ	F	TIC-Teacher III	Guimad Elementary School
92	SESAME C. RUBIO	M	Principal I	Juan A. Acapulco Elementary School
93	AMMIE A. OGAO-OGAO	F	Principal I	Cogon Integrated School
94	ROLITO M. SIALANA	M	Principal I	Marcelino C. Regis Integrated School
95	DARLENE SHEILA J. PESCADOR	F	Head Teacher III	Gala National High School

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D. SCHOOL HEADS**DISTRICT 9**

96	JOCELYN G. RUSIANA	F	Head Teacher III	Balintawak Elementary School
97	JOSELITO D. CASEROS	M	Principal I	Bongbong Elementary School
98	JEFFREY B. ARES	M	Head Teacher III	Pulot Elementary School
99	LALAINE Y. PONCE	F	Principal I	Cruz Lanzado Saligan Integrated School
100	MAIDA S. GARNADA	F	Principal I	Dimaluna Integrated School
101	BUENASIR J. ABAPO	M	Principal II	Malaubang Integrated School
102	JUNRIEL B. SINARILLOS	M	Principal I	Pulot National High School

DISTRICT 10

103	LIDA L. BACO	F	Principal I	Diego Tuastomban Elementary School
104	HENRY Q. ABARCO	M	Principal I	Gregorio A. Saquin Elementary School
105	JOSEPH M. AMISOLA	M	Principal I	Labinay Elementary School
106	MELANIE T. PAREDES	F	Principal I	Narciso B. Ledesma Central School
107	JORENDA P. SOLITARIO	F	Principal I	Jacinto Nemeño Integrated School
108	LUDIVICO B. BARRIENTOS	M	Principal II	Sinusa Integrated School
109	THELMA A. MORENO	F	Principal I	Labinay National High School
110	ESTER F. VIERNES	F	Principal I	Tabid National High School

E. ASSISTANT PRINCIPAL / DEPARTMENT HEADS AND HT'S ASSISTING THE SCHOOL HEADS**DISTRICT 1**

111	ROSE SHEILA A. ROQUE	F	Assistant School Principal II	Ozamiz City National High School
112	ARLYN U. GRANADA	F	Head Teacher V	Ozamiz City National High School
113	ESTELITA C. SAQUIN	F	Head Teacher V	Ozamiz City National High School
114	REY B. HIBAYA	M	Head Teacher IV	Ozamiz City National High School
115	GELYN P. BENIGA	F	Head Teacher III	Ozamiz City National High School
116	RODELIA P. BALCITA	F	Head Teacher III	Ozamiz City National High School
117	REBECCA T. CAGANG	F	Head Teacher III	Ozamiz City National High School
118	GUALBERTO G. PAMINTA	M	Head Teacher III	Ozamiz City National High School
119	LORENA L. SAQUIN	F	Head Teacher III	Felipe Carreon Central School

DISTRICT 2

120	BEMAFE N. AGAPAY	F	Principal I	Ozamiz City Central School
121	MARESTELLE M. OLANDRE	F	Principal I	Ozamiz City Central School
122	BERNADITA A. ALGODON	F	Head Teacher III	Ozamiz City Central School
123				Ozamiz City Central School

DISTRICT 3

124	DAVE D. MANILI	M	Head Teacher II	Misamis Annex Integrated School
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DISTRICT 4

125	MARIFE P. MAGPULONG	F	Head Teacher V	Ozamiz City School of Arts and Trades
126	MARIA FRITZIE D. AMIGABLE	F	Head Teacher III	Ozamiz City School of Arts and Trades
127	MAYBELLE B. VILLAGONZALO	F	Head Teacher I	Ozamiz City School of Arts and Trades
128	CANDELARIA P. MAGHANOY	F	Head Teacher I	Ozamiz City School of Arts and Trades
129	CINDY C. HUBAHIB	F	Head Teacher I	Ozamiz City School of Arts and Trades

DISTRICT 5

130	DIONESIA T. ALFECHÉ	F	Assistant School Principal II	Labo National High School
131	ROWELL T. DAGUMAN	M	Head Teacher I	Labo National High School

DISTRICT 6

Title of Activity:		12th Division Management Committee (ManCom) Meeting		
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No.	Name	Sex	Position	Division / Station
132	RICENDER G. GONZALES	F	Head Teacher I	Jose Lim Ho National High School
E. ASSISTANT PRINCIPAL / DEPARTMENT HEADS AND HT'S ASSISTING THE SCHOOL HEADS				
DISTRICT 7				
133	BELEND A. CALINGA	F	Head Teacher I	Montol National High School
DISTRICT 8				
134	CHERYL E. LEDESMA	F	Head Teacher III	Cogon Integrated School
135	KAREN MAE B. BONDAUG	F	Head Teacher I	Cogon Integrated School
136	MARVIN S. TUSOY	M	Head Teacher I	Marcelino C. Regis Integrated School
DISTRICT 9				
137	JASON L. PAPA	M	Head Teacher I	Cruz Lanzado Saligan Integrated School
138	RANDY P. HUBAHIB	M	Head Teacher I	Malaubang Integrated School
139	HELDALYN P. CLEMEÑA	F	Head Teacher I	Pulot National High School
DISTRICT 10				
140	JEANALYN A. CARREON	F	Head Teacher III	Narciso B. Ledesma Central School
141	CHRISTIAN VIC A. MAESTRADO	M	Head Teacher I	Sinusa Integrated School
142	EMMA A. ACAL	F	Head Teacher I	Labinay National High School
143	RHEA KRISTINE J. GULDVOG	F	Head Teacher I	Tabid National High School
144	ZIETA A. TEMPLANZA	F	Head Teacher I	Tabid National High School