



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

15 July 2025

DIVISIONAL MEMORANDUM

No. **235** , s. **2025**

CORRIGENDUM TO DIVISIONAL MEMORANDUM NO. 105, S. 2025
(Conduct of Selection for School Principal I (Elementary) and
School Principal III (Secondary))

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned
This Division

1. This Office hereby announces the extension of submission of pertinent documents for School Principal III (Secondary) applicants from April 3, 2025 to July 23, 2025.
2. Moreover, the rest of the schedules are as follows:

Schedule	Activity/Output	In-Charge
July 23, 2025	Deadline for submission of pertinent documents to the Division Office	Applicants and HRMPSB Secretariat
July 25, 2025	Initial Evaluation of Documents	HRMO
July 28, 2025 – August 13, 2025	Posting of Selection Line-Up	HRMO, HRMPSB Secretariat
July 29, 2025	Background Investigation	HRMPSB Secretariat
August 14-15, 2025	Interview/Deliberation en Banc/Further Evaluation	HRMPSB & Applicants
August 18, 2025	Submission of the Comparative Assessment result in print and electronic copies to the Schools Division Superintendent	HRMPSB



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph





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3. All other provisions in the said memorandum shall remain in force and in effect.
4. Immediate and wide dissemination of this Memorandum is desired.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent ^{of}
OIC, Office of the Schools Division Superintendent

References: As stated
To be indicated in the Perpetual Index
under the following subjects:

HIRING RECRUITMENT SELECTION

AJS/DM – CORRIGENDUM TO DIVISIONAL MEMORANDUM NO. 105, S. 2025 (Conduct of Selection for School Principal I (Elementary) & School Principal III (Secondary)
___ /July 15, 2025



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