



Republic of the Philippines
Department of Education

REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

July 23, 2025

DIVISIONAL MEMORANDUM

No. 245, s. 2025

CORRIGENDUM TO DIVISIONAL MEMORANDUM NO. 235, S. 2025
(Reconstitution Of Schools Division Office Sub-Committee On
Anti-Red Tape (Sdo Sub-Cart)

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Division Office Personnel
This Division

1. In compliance with Republic Act No. 11032 known as Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and DepEd Memorandum DM-OUHROD-2025-1479, titled Submission of the List of Sub-Committee on Anti-Red Tape (Sub-CART) Members for FY 2025, this Office informs all concerned the composition of Schools Division Office Sub-committee on Anti-Red Tape as follows:

Chairperson: **NIMFA R. LAGO, Ph.D., CESO VI**
OIC – Office of the Schools Division Superintendent

Co-Chair: **DIONESIO L. LIWAGON, JR., CESE**
Assistant Schools Division Superintendent

Members: **IMELDA D. PONGASE**, Chief ES (SGOD)
MAY P. EDULLANTES, OIC-Chief ES (CID)
ATTY. JESELLE ANN R. VEGA, Attorney III
REGIE A. CATEDRAL, IT Officer
MARICEL D. AVILA, Accountant III
DOROTHY JOY B. YTING, Administrative Officer V (Admin)
IVY J. CABUAL, Administrative Officer V (Budget)
ADDA LIZA J. SAQUIN, Administrative Officer IV (Personnel)
VICTORIO C. MARIGOMEN JR., Administrative Officer IV (Supply)
APRIL JOY G. BOLANIO, Administrative Officer IV (Records)

Secretariat: **LORENA P. RIVERA**, Public Schools District Supervisor
MARY JOY D. DOROMAL, Senior Education Program Specialist

2. The following are the functions of SDO Sub-CART:



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph





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- a. coordinate with the ARTA and other stakeholders for RA 11032 – related updates and concerns;
- b. Facilitate compliance with RA 11032 requirements such as the Citizen's Charter, Client Satisfaction Measurement Report, Zero Backlog Program, and Agency Action Plan;
- c. lead and or allocate funding for RA 11032-related programs, projects, and activities (PPAs)
- d. enlist awareness and support on RA 11032 through information dissemination; and
- e. provide technical assistance on RA 11032-related matters.

3. Immediate dissemination and strict compliance of this Memorandum is desired.

NIMFA R. LAGO, PhD., CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

Encl: As stated
To be indicated in the Perpetual Index
Under the following subjects:
Committee Anti-Red Tape



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