



**PURCHASE ORDER**  
DEPED, DIVISION OF OZAMIZ CITY

Supplier : <b><u>KEEDEE GENERAL MERCHANDISE CORPORATION</u></b> Address: <u>Ledesma Extension, Carmen, Ozamiz City</u> TIN : <u>671-986-859-0000</u>			P.O. No.: <b><u>2025-07-027</u></b> Date : <b><u>July 10, 2025</u></b> Mode of Procurement: <b><u>Shopping</u></b>		
Gentleman: Please furnish this office the following article subject to the term and conditions contained herein:					
Place of Delivery: <b><u>DOMINGO A. BARLOA INTEGRATED SCHOOL</u></b> Date of Delivery: <u>July 11-15, 2025</u>			Delivery Term: <b><u>within 5 days from receipt of Purchase Order.</u></b> Payment Term: <b><u>One time check issuance.</u></b>		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	BROOM (Walis Tambo)	16	120.00	1,920.00
2	pouch	DETERGENT POWDER, all purpose	16	54.00	864.00
3	can	FLOOR WAX, paste type, red	16	290.00	4,640.00
4	box	STAPLE WIRE, standard	17	38.00	646.00
5	roll	TAPE, transparent, 48 mm	16	31.00	496.00
6	piece	PUNCHER, paper, heavy duty	16	153.90	2,462.40
7	piece	STAPLER, standard type	16	197.00	3,152.00
8	ream	PAPER, MULTICOPY A4, 70 gsm	100	190.00	19,000.00
9	ream	PAPER, MULTICOPY LEGAL, 70 gsm	50	210.00	10,500.00
10	box	Paper Fastener, plastic	4	37.00	148.00
15	piece	Folder, White, Long	100	6.75	675.00
16	piece	Folder, White, A4	50	6.50	325.00
17	roll	Transparent Tape, 48mm, 100m	16	54.00	864.00
18	pack	Specialty Paper, 180gsm, Long	64	39.00	2,496.00
19	pack	Specialty Paper, 180gsm, Short	16	34.00	544.00
20	gallon	Hand Soap, Antibacterial	16	170.00	2,720.00
21	pack	BATTERY AAA, Heavy Duty, 4 pcs/pack	2	80.00	160.00
22	piece	LAMINATING FILM, Legal, 125microns	160	10.00	1,600.00
***nothing follows***					
<b>Total Amount</b>					<b><u>53,212.40</u></b>
<b>(Total Amount in Words)</b> <i>Fifty Three Thousand Two Hundred Twelve Pesos &amp; 40/100 only.</i>					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of the percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:  <div style="text-align: center;">             Signature over Printed Name of Supplier            Date <u>7/10/25</u> </div>			Very truly yours,  <div style="text-align: center;">   <b>MIRALUNA M. GAABUCAYAN</b>            Signature over Printed Name of            Authorized Official  <b>School Head</b>            Designation         </div>		
<b>Fund Cluster:</b> <u>Regular MOOE - ES</u> <b>Funds Available:</b> _____  Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			<b>ORS/BURS No.:</b> _____ <b>Date of the ORS/BURS:</b> _____ <b>Amount:</b> _____		