9-9-26 4:35pm 2609-1195
9-10-26 11:28 am

Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

DepEd Ozamiz City
RELEASED
By:
Date: 9/10/26

September 9, 2026

DIVISION MEMORANDUM
No. 494, s. 2026

ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS REPORT CARD DISTRIBUTION AND PARENT-TEACHER CONFERENCES

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary and Secondary School Heads
Concerned Personnel
This Division

1. In reference to the Joint Memorandum titled **Adjustment of Schedule for Learner's Progress Report Card Distribution and Parent-Teacher Conferences**, this Office announces that, in view of the recent class suspensions, **School Heads are hereby authorized to adjust the schedule for the distribution of Learner's Progress Report Cards and the Conduct of Parent-Teacher Conferences** in their respective schools, as necessary, until September 18, 2026.

2. The School Heads shall inform the Office of the Schools Division Superintendent of the adjusted schedule for monitoring and coordination.

3. This Office directs the immediate dissemination of this Memorandum.

DIONESIO L. LIWAGON JR., CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: As Stated
To be indicated in the Perpetual Index
under the following subjects:

REPORT CARD **CONFERENCE** **MEETING**

MPE - Adjustment of Schedule for Learner's Progress Report Card Distribution and Parent-Teacher Conferences
___/September 09, 2026

Republika ng Pilipinas

Department of Education

JOINT MEMORANDUM

FOR : **Regional Directors**
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff

CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS REPORT CARD DISTRIBUTION AND PARENT-TEACHER CONFERENCES**

DATE : **September 4, 2026**

In view of the recent class suspensions, School Heads are hereby **authorized to adjust the schedule for the distribution of Learner's Progress Report Cards and the conduct of Parent-Teacher Conferences** in their respective schools, **as necessary, until 18 September 2026.**

School Heads shall inform their respective Schools Division Superintendent of the adjusted schedule for monitoring and coordination purposes.

Immediate dissemination of and strict compliance with this Memorandum is hereby directed.