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Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

DepEd Ozamiz City
RELEASED
By:
Date: 9-11-26

September 10, 2026

DIVISION MEMORANDUM
No. 437 s. 2026

CONDUCT OF IN-SERVICE TRAINING FOR TEACHERS (INSET) FOR SY 2026-2027

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary & Secondary School Heads/Department Heads
All Others Concerned
This Division

1. In reference to DepEd Order No. 09, s. 2026, titled **"Guidelines on the Implementation of the Three-Term School Calendar in Basic Education,"** this Office informs the field that the **In-Service Training for Teachers (INSET) for SY 2026–2027** shall be conducted for two (2) days during the End-of-Term Block, as scheduled below:

Term	Date
Term 1	September 10-11, 2026
Term 2	December 17-18, 2026
Term 3	April 2-5, 2027

2. The conduct of the In-Service Training (INSET) shall focus on strengthening teachers' competencies, instructional practices, and professional capacities to improve the quality of teaching and learning in all classrooms and learning centers. It shall provide relevant, responsive, and needs-based professional development programs anchored on identified competency gaps and professional development needs from the teachers' Individual Plans for Professional Development.

3. Expenses relative to the conduct of the In-Service Training for Teachers like meals, training supplies and other incidental expenses shall be charged against MOOE subject to the usual accounting and auditing rules and regulations.

4. All schools shall submit a scanned copy of the approved activity plan, narrative report, attendance sheets, QAME report and documentation on the conduct of the In-Service Training for Teachers (INSET) for SY 2026–2027 within ten (10) days after the conduct of the activity in every term. The report shall be submitted through the link: **https://tinyurl.com/2026INSETNarrativeReport**
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5. Queries on this matter shall be channeled to Mary Joy G. Doromal, Senior Education Program Specialist-Human Resource Development Section and Desi G. Aninao, Education Program Specialist-HRD.

6. The participation of teaching, non-teaching and teaching-related personnel in this activity is anchored on this Office's implementation of the Equal Opportunity Policy (EOP), upholding the principles of inclusivity and non-discrimination, without distinction as to age, sex, gender, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, or any other personal circumstance.

7. This Office directs the immediate dissemination of this Memorandum.

DIONESIO L. LIWAGON, JR., CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Attachment.: None
Reference: DepEd Order No. 009, s. 2026

To be indicated in the Perpetual Index
under the following subjects :

LEARNING AND DEVELOPMENT **POLICY**
INSET **PROFESSIONAL DEVELOPMENT**

MGD/IDP/DM Conduct of In-Service Training for Teachers (INSET)
for School Year 2026-2027
September 10, 2026